

Committee Meeting

Venue: Bridges Centre, Monmouth, NP25 5AS

Date: 2.00 pm Sunday, 23 April 2017

MINUTES

Present: Roger Stein (Chair), David Pal, Mark Saunders, Sam Healy.

- 1. a) Apologies:** Gabriella Walsh, Jean Lochhead, Anne May, Robert Griffiths, Helena Burrows.
[It was noted that Bob Dredge had been omitted from recent circulation list – RS to contact and apologise/rectify.]

b) Declaration of Interests: none. (annual declaration also received from DP.)

- 2. Minutes of last committee meeting (17 April 2016):** Agreed as an accurate record.

3. Matters arising, not covered below

2015/24: West Wales Development. Report will be made to a future meeting. **Action 2015/24 BS**

2015/25: Changes to Constitution. Deletion of paras 5.2 and 5.3, to make document more consistent (i.e. Family and Group membership categories no longer exist). – Done at 2016 AGM.

2015/26: Governance and Leadership Framework. Agreed to make start in adopting these guidelines, though it was noted that they were worded in terms much more applicable to a large NGB. Forms signed by RS and MS for forwarding to Sport Wales.

2016/02: O-Safe. Not sure if this has been actioned.

Action 2016/02 RS

2016/03: Schools Liaison Officer. BS continues to cover this role.

2016/05: W18 trophy. This has been found.

4. Reports from Officers (for the period April 2016 to April 2017)

a. Secretary (Roger Stein)

No Chairman in post and there have been no Committee meetings for 12 months. Urgent business handled via email or by RS. Hopefully, situation can be improved following 2017 AGM Sport Wales pressure to progress GLFW – agreed to take on board; see 2015/26 above.

b. Treasurer (Jean Loch head)

It was noted that 2015/16 accounts had not yet been audited. As documents for 2015/16 were all with auditor, it was very difficult for JL to manage the transfer from AP and to complete 2016/17 accounts. Situation compounded by recent medical operation for JL.

c. Fixtures Secretary (David Pal)

DP had submitted a current report.

Major event key officials were confirmed where possible. Agreed that MWOC host 2019 Welsh Champs and SWOC host 2020 Welsh Champs.

2016/04: Clarification of Major events. EMOA approach to hold British Champs in Wales – situation dependent on outcome of WMOC2020 decision.

d. Information Officer (Roger Stein)

Nothing to report.

e. Mapping Officer (Robert Griffiths)

Nothing to report

f. Coaching Officer (Helena Burrows)

HB had produce a summary report which will appear in 2016 Annual Report. Contents noted. HB intends to stand down at next AGM. Indicated that she had been talking to GW as a replacement.

g. Technical Officer (Mark Saunders)

It was hoped that at the Volunteers' Activity Weekend sufficient numbers would enable a Controllers Course to be put on.

h. Membership Secretary (Anne May)

Current 2017 membership was about 270 (2016 year-end total was 310). About 58 non-renewals. It was hoped that Intros and summer event series would bring in enough new members to meet previous year's total.

i. Development Officer (Mark Saunders)

Volunteers weekend – expected about 20-30 participants; with several useful courses included in the programme.

No major payments from development fund except some payments to clubs covering items such as publicity, volunteer mapping expenses, etc.

5. Reports from Advisors

Home Internationals 'Council' - ToRs – MS agreed to be point of contact (RS to advise John Rye).

No other reports received

6. News from British Orienteering

Nothing to report.

7. Any other business

a. Date of 2017 WOA AGM

Agreed as Sat. 10 June 2017 at Volunteers' Weekend, at about 5.00pm.

b. WOA Croeso Income

It was noted that this usually included: event levies, return of 50% of BOF levy for Development purposes, and a share of the surplus, if any. It was unclear at this time if these had been paid and how much they were.

c. There was some discussion of sources of grant income for association and clubs. And possible uses of current WOA finances. It was hoped that discussions at the 2017 AGM and Volunteers' Weekend would help clarify future WOA direction/activity. It was suggested that views of membership be sought. DP agreed to start drafting some survey questions and circulate as a starting point.

8. Date of next meeting

To be confirmed.

Action RS

Meeting finished at about 4.00pm.